

Sponsored Youth Programs Mandatory Training

As per the <u>NMSU Sponsored Youth Programs ARP 16.79</u>, <u>Part 6</u>, all SYP Staff must demonstrate appropriate knowledge through satisfactory completion of the mandatory training, via Training Central. Directors must verify compliance with this rule prior to commencing operation of a Youth Program.

Please note, training certifications will be valid for a 12-month period from the date the training course was taken.

Please note, if the Camp Director will be conducting an in person training for their SYP staff members, you will need to provide a list of those employees who completed the training so that it can be recorded in Training Central. It can be uploaded in Form 2 of the SYP Registration Process.

Please find the training course titles, description, and who should complete each training, listed below.

If you have any questions please contact us by email at <u>ehs@nmsu.edu</u> or phone at 575-646-3327.

List of Trainings:

- □ <u>NMSU Sponsored Youth Programs Training Supervised Staff -</u> To be taken by support staff who work with the children but who have no supervisory role.
 - a. NMSU Sponsored Youth Program Module 1
 - b. NMSU Sponsored Youth Program Module 2
 - c. NMSU Sponsored Youth Program Examination
- □ <u>NMSU Sponsored Youth Programs Training Person-in-Charge -</u> To be taken by anyone supervising staff who work directly with children.
 - a. NMSU Sponsored Youth Program Module 1
 - b. NMSU Sponsored Youth Program Module 2
 - c. NMSU Sponsored Youth Program Module 3
 - d. NMSU Sponsored Youth Program Examination
- □ <u>NMSU Sponsored Youth Programs Training -</u> Youth Program Director (

Version 1.0) - To be taken by the Director of the youth program

- a. NMSU Sponsored Youth Program Module 1
- b. NMSU Sponsored Youth Program Module 2
- c. NMSU Sponsored Youth Program Module 3
- d. NMSU Sponsored Youth Program Module 4
- e. NMSU Sponsored Youth Program Examination
- □ <u>NMSU Sponsored Youth Programs Training Train-the-Trainer (Version 1.0)</u>

<u>–</u>Only used for people who will be conducting in-person training for numbers 1-3 above.

- a. NMSU Sponsored Youth Program Module 1
- b. NMSU Sponsored Youth Program Module 2
- c. NMSU Sponsored Youth Program Module 3
- d. NMSU Sponsored Youth Program Module 4
- e. NMSU Sponsored Youth Program Module 5
- f. NMSU Sponsored Youth Program Examination

If you have any questions or need clarification on any of the requirements contact EHS&RM by email at ehs@nmsu.edu or call 575-646-3327.